

Sage Line 500 - Credit Management

The Credit Management module provides a straightforward interface tailored to the specific requirements of the Credit Controller.

Records Kept

Account status code

- Define an unlimited number of account status codes, which will be applied to Accounts Receivable customer accounts.

Customer credit information

- For each customer account, record additional credit control information, including:
 - Account status.
 - Next call date.
 - Free text fields.
 - Additional contact information.
 - Promised cheque values and dates expected.

Tasks Supported

Diary management

- Automatically generate 'to do' lists by credit controller based on outstanding balances and overdue days.

Process 'to do' lists

- From one integrated option, carry out the following tasks:
 - Review the 'to do' list on screen.
 - Select a call and automatically display the full account details on-screen.
 - Review the original order.
 - Record details of the call, including free format text, next call date and promised cheques with dates, and update the customer status if required.
 - Print an instant statement to be sent to the customer.
 - Review reminder letter history for an item.
 - Print an instant reminder letter.
 - Print a report showing the current status of the account and the call history.
 - Review previous calls relating to an item.
 - Flag an item as disputed and record the reason for this.

Reporting

- Promised cheques report. List all promised payments, presenting them as a simple cash flow.

Housekeeping

- Clear down call history based on a user-defined cut-off date.

Integration with other modules

Accounts Receivable

- The Credit Management module provides access to the transactions held on customer accounts in the Accounts Receivable module.

Features for international use

- All screens show transaction amounts in the currency of the original transaction.
- Where an alternate currency is defined for a customer, toggle values between this and the customer default currency.

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