

Sage Line 500 - Data Import

The Data Import module is a comprehensive and flexible tool that allows you import data into Sage Line 500/200 from other software products, such as spreadsheets and databases.

Records Kept

Import definitions

- Set up an unlimited number of import definitions that specify how you want to import the data.
- Save each definition for future use.
- Create definitions to load static data during implementation of Sage Line 500, or to synchronise data with an external system.
- Create definitions for transaction data, for instance General Ledger journals generated by another system.
- Specify the value you want to import into each field, for example:
 - Insert the value held in the input file.
 - Insert a blank or zero value.
 - Convert the value held in the input file into another specified value.
 - Insert a serial number.
 - Convert the format of a date.
- Validate each field in the imported records using one of the 40 pre-defined validation rules. Examples include:
 - Check that an account code exists in the General Ledger.
 - Check that a product code does not already exist.
 - Check that a value is a valid number.
 - Check that a VAT code is valid.
- Include one of the pre-defined record-level functions designed to ensure completeness for specific transactions, for example purchase invoices.

Tasks Supported

Run imports

- Run an import routine, specifying the input ASCII data file.
- Either add the imported data to an existing Sage Line 500/200 file, or replace the file with the imported data.
- Optionally, update existing records in the Sage Line 500/200 file with the imported data.
- Validate all the data in the ASCII file before you start the import or check each record as you import it.
- Log errors that occur during the import.
- If an error occurs during the import, for instance because an item of data fails the validation, either halt the import or ignore the record in error and continue.
- Automate imports.



Reporting

Audit reports

- The audit report lists all errors or, optionally, all records processed.

Housekeeping

- Clear down the import log.

Integration with other modules

All modules

- Import data into any of the data files in any Sage Line 500 module.

Features for international use

- This module fully supports the Sage Line 500 multi-currency functionality.

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