

Sage 50 Payroll: Auto Enrolment Edition

and The Pensions Module

Prepare for **Automatic Enrolment**



What's new in Sage 50 Payroll Auto Enrolment Edition?

The introduction of Automatic Enrolment legislation means you'll have new legal duties to help your employees save for retirement. It'll mean a big change to the way that you manage your employees' pension; and the legislation carries with it a significant amount of administrative obligations.

At Sage we're dedicated to making your compliance with Automatic Enrolment legislation as simple as possible, that's why New Sage 50 Payroll: Auto Enrolment Edition has been designed with features to help you get prepared for this significant legislation change now.

Pensions Centre

All the knowledge, tools and resources you need to create the most seamless and stress free move into Automatic Enrolment for your business in the most user friendly format possible.

What are the benefits?

- Enter your staging date into the Pensions Centre and create your personalised Action Plan based on The Pensions Regulator's best practice and Sage Research to help you get prepared and stay on track.
- Set up your Pensions quickly and easily with Fast-track Pensions; with direct access to leading Pension Providers such as NEST and NOW Pensions from your product.

- Understand the cost of Automatic Enrolment on your business by calculating the contributions and trying scenarios.
- Create reminders to keep everyone up to date with what needs to be done and export to Outlook, iCal and other calendars.
- Access all of the Automatic Enrolment information you need in the best format for you; using "show me how", get to grips with the jargon with quick audio clips and learn from video clips as you work.
- Keep track of your Automatic Enrolment preparation progress, showing you where you're up to and what needs to be completed.

It's like having one of our Automatic Enrolment experts, armed with a tailored Automatic Enrolment plan for your business, available to you every time you open Sage 50 Payroll.

HMRC Reconciliation

HMRC reconciliation quickly provides all the information you need to answer your payroll queries on data and values sent to HMRC **quickly, effectively and without stress**. Now included in Show Me How.

What are the benefits?

- Always have all of your HMRC information to hand with a quick view of all your previous submissions.
- Easily tailor your RTI reports to give you exactly the information you need, report by submission and individual employee to save you time.
- Quickly access all of your RTI related reports in one place.

Sage Business Community

The Sage Business Community is an exclusive online environment for Sage Cover customers where business advice and support is exchanged **24/7** and it's now available from directly within Sage 50 Payroll.

What are the benefits?

- Connect and network with like-minded businesses including potential new customers and suppliers.
- Share your expertise and advice with other members through forum and discussion areas.
- Learn hints and tips from other members and Sage to help you when using your Sage products and gain access to expert articles.

The Pensions Module

Sage 50 Payroll Auto Enrolment Edition will help you prepare for Auto Enrolment. To complement this we are also introducing **The Pensions Module**, an additional paid for feature which will **automate the process**, eliminating the on-going day to day administration burden of Automatic Enrolment.

Sage 50 Payroll Auto Enrolment Edition together with The Pensions Module will eliminate the burden of Automatic Enrolment for you and your business.

The Pensions Module will:

Automatically Assess your workforce

- Assess your entire workforce against Automatic Enrolment legislation according to UK worker status, age and earnings for each pay reference period at the click of a button.
- Automatically put your workforce into the correct category; Eligible Jobholder, non eligible jobholder or Entitled worker and automatically enrol all your eligible jobholders into the correct qualifying pensions scheme.
- Easily manage postponements where necessary and according to the rules you set up; such as to manage probation periods or where the employee may have an earnings spike.
- Quickly manage opt-in's and opt-outs as they're received from your pension's provider and add any additional easily to the list.

Automatically Manage Pensions Data and Payments

- Automatically create the your data file in the correct format to be sent to your pension provider and send or upload to their portal.
- Complete your Pensions Provider payments easily with the correct files automatically created detailing the right payment information to the right Pensions Provider.
- Keep a record of all your data and payments submissions showing when they were made, by who and store your receipt from the pension provider. Queue all of your pending submissions and The Pensions Module will tell you when they need to be sent.

Automatically Communicate with Your Employees

- Automatically create the right, individually addressed, communication for your employee as defined by the Pensions Regulator for each eventuality.
- Automatically prepare the email or print the communication ready to send. All your communications are prepared and ready, and The Pensions Module will tell you when they need to be sent and record when you've sent them. The Pensions Module will even attached a copy to your employee's record to keep your audit trails up to date.



Minutes
Not Months
with Sage

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